

## **Information to new contacts in accordance with Art. 13 GDPR**

### **Responsibility for data processing**

Coprotec Systeme GmbH  
Im Wang 1  
87634 Obergünzburg (Germany)  
Phone: +49 8372 92272-0  
E-Mail: [info@coprotec.de](mailto:info@coprotec.de)

### **Purpose of data processing**

We process your personal data only in compliance with the relevant data protection regulations.

We use your data (e.g. customer/supplier data/ contact data) to answer inquiries or to contact and communicate about the respective request as well as to process the contract.

We store and process your data in our CRM/internal administration programs, e-mail program, Office programs.

Access to your data is defined according to a rights and role concept and only permitted to the group of people necessary for the respective purpose.

### **Legal bases of data processing**

The legal basis for the processing of your personal data is primarily Article 6 (1) (b) GDPR. The processing is necessary for the fulfilment of a contract to which the affected person is party or for the implementation of pre-contractual measures.

If applicable, we also base the processing of your personal data on Article 6 (1) (f) GDPR. The processing takes place on the basis of our legitimate interests. We assume that the processing, for example for communication, is also in the interests of the affected person.

For certain other types of processing, we also base the processing on your consent (Article 6 (1) (a) GDPR). In the relevant cases, we will obtain your consent separately.

### **Storage duration, or criteria for determining the duration**

We only store the data you have made available to us for as long as is necessary to fulfil the aforementioned purposes or as long as is stipulated by the various storage periods provided for by law. If the respective purpose ceases to apply or after expiry of the relevant periods, your data will be routinely blocked or deleted in accordance with the statutory provisions.

### **Data transmission to third parties**

We only transfer your personal data to third parties if this is permitted by law or if you have given your consent.

Service providers used by us (so-called processors) may also have access to data as part of their work. This is secured by corresponding order processing contracts.

## **Withdrawal**

You have the right at any time to withdraw the use of your data for internal purposes with effect for the future. For this purpose it is sufficient to send a corresponding e-mail to [datenschutz@coprotec.de](mailto:datenschutz@coprotec.de). Of course, you have the option of sending your withdraw in writing by postal way to the following address: Coprotec Systems GmbH, Im Wang 1, 87634 Obergünzburg, or by contacting us by telephone on +49 8372 92272-0.

## **Reference to the respective data subject rights**

You have the right to obtain information about the personal data concerning you. You can also request the correction of incorrect data. In addition, under certain conditions, you have the right to have data deleted, the right to restrict data processing and the right to data portability.

## **Contact details of the Data Protection Officer**

Datenschutzkanzlei Lenz GmbH & Co. KG  
Bahnhofstraße 50, D-87435 Kempten  
Phone: +49 831 930653-00  
E-Mail: [datenschutz@coprotec.de](mailto:datenschutz@coprotec.de)

## **Reference to the right to lodge a complaint with the supervisory authority**

You have the right to lodge a complaint with the competent data protection supervisory authority if you believe, that the processing of your personal data is not lawful.

The supervisory authority responsible for us:  
Bayerisches Landesamt für Datenschutzaufsicht (BayLDA)  
Promenade 27, 91522 Ansbach, Germany  
Phone: +49 981 53-1300  
Fax: +49 981 53-981300

You can open the complaint form of the Bavarian State Office for Data Protection Supervision via the following link: <https://www.lida.bayern.de/de/beschwerde.html>